

The Governing Body of Southern Regional College

Meeting of the Education Committee of the Governing Body scheduled for **Tuesday 28 September 2021 at 17.30 via TEAMS.**

Item No	Item	Papers	Action	Presenter	TOR
1.	Apologies for Absence	Verbal	Noting	Clerk	
2.	Declaration of Interests	Verbal	Noting	Chair	
3.	Minutes of meeting 25 May 2021	Enclosed	Approval	Chair	
4.	Matters Arising	Verbal	Noting	Chair	
5.	Chairman's Business	Verbal	Noting	Chair	
6.	Education Committee Annual Report	Enclosed	Approval	Chair	1 - 10
7.	Terms of Reference	Enclosed	Approval	Chair	1 - 10
8.	Faculty Action Plans 2020-21 close out	Enclosed	Noting	Mrs Davison / Mrs Bradley	5, 7
9.	WCQIP & action plan close out	Enclosed	Noting	Mr Kilpatrick	7
10.	Enrolment position Sector consolidated Enrolment Position	Enclosed	Noting	Mr Kilpatrick	1, 2, 4
11.	Curriculum Directors Working Group	Verbal	Noting	Mr Kilpatrick	1, 2, 4, 8
12.	Circulars: <ul style="list-style-type: none"> • FE Grants FE07/21 • Hardship Fund FE06/21 	Enclosed	Noting	Mr Kilpatrick	9
13.	Policy review: <ul style="list-style-type: none"> • Hardship Fund • Student Identification 	Enclosed	Approval	Mr Kilpatrick	9
14.	Any other business	Verbal	Noting	Chair	
Date and Time of Next Meeting – Tuesday 30 November 2021 at 17.30 via TEAMS					

Distribution List:

Members: Mr Gordon Gough (Chair), Mr Brian Doran (Chief Executive), Mr Andrew Saunders (Governing Body Chair), Mr Aidan McCormick, Prof Gregory O'Hare, Mrs Judith Thompson, Mr Matthew Turner and Mrs Nicola Wilson.

Attendees: Mr Andrew Saunders (Governing Body Chair), Mr Keith Kilpatrick (Director of Curriculum), Mrs Carolyn Davison (AD HE & Quality Improvement), Mrs Fiona Bradley (AD FE & Training), Mrs Janet Toal (Boardroom Apprentice) and Miss Lindsay Armstrong (Secretary to Governing Body).

TERMS OF REFERENCE

The Education Committee is authorised by the Governing Body to oversee college curricular provision, especially the nature, quality and performance of the provision and the extent to which it meets the needs of the community the College seeks to serve.

The responsibilities of the Education Committee are to:

1. Ensure that the College educational and training mission at all levels [FE, HE etc] is appropriate to the needs of its students and the community;
2. Ensure that the nature, range, accessibility and quality of the College curriculum provision is appropriate to students and employers;
3. Ensure that separately funded and contracted programmes, such as Training for Success, are effectively delivered and monitored;
4. Monitor the impact of DfE strategic proposals, the broader educational environment and current issues in the educational environment on current and future curricular provision;
5. Review the systems used to monitor the quality and effectiveness of teaching and learning;
6. Review the quality of provision of student services including support services, career guidance and learning resources;
7. Review and evaluate students' outcomes including enrolment, retention and achievement rates through the College Self Evaluation Process;
8. Evaluate the relevance of the curriculum to the educational and vocational needs of all of its students including those students with special educational needs;
9. Review and approve local policies that fall within the remit of the Committee;
10. Provide assurances to the Governing Body on the College's higher education provision.